

## About Primax Academy

Primax Academy was established in the year 2018 and it was registered under the Indian trust act. Primax Academy is established with towering ideals of imparting quality and non-profitable services to the society through Training Programme, Seminars, Workshops, Educational Training & Skill Development, Study Circles, Counseling & Rehabilitation, Initiating Research Activities etc., Primax Academy is an upcoming Training and Development Center in Bangalore offering a variety of need based training programs, through on-and-off campus modes. In addition, its intention is to upgrade the quality of research work among the faculty members involved in Science & Humanities, Commerce, Management, Education and the allied fields to ensure that all the research work undertaken, is gainfully put to use by the industry, society and corporate world.

## About the Course

Excel is the Spreadsheet application in the Microsoft office suite. This workshop will show you how to use the powerful tools in Excel for organizing, Visualizing and Calculating your data.

## Target Audience

- Academician & Research Scholar
- Practitioners & Trainers
- Executive from Corporates
- Post Graduate Students



# PRIMAX ACADEMY

(Under Primax Educational Trust)

*Teaching for Creativity.....*

## Organizing Webinar Three Day Advance- Training Programme on “SPREADSHEET”

Date

**19-07-2020 to 21-07-2020**

Time

**5:00 PM to 9:00 PM**

**Registration Fee Rs.800**

**Registration Link**

**<https://forms.gle/etnMEMzWPwPWxHBUA>**

**Further Contact**

**Programme Coordinator: 8971725451**

## PROGRAMME CONTENT

### Introduction to Excel

- Creating Data
- Editing Data
- Filtering Data
- Sorting Data
- Types of functions

### Mathematical Functions

- Addition
- Subtraction
- Multiplication
- Division
- Sumif
- Averageif
- Subtotal

### Statistical Functions

- min
- max
- count
- countif
- countA
- stdev
- mean
- mode
- median
- variance

- correlation
- percentile
- Quartile
- Rank
- Discriminant analysis
- Cluster analysis
- PCA analysis
- parametric test
- Non-parametric test
- ANOVA Family
- T-test
- Correlation and Regression
- Reliably test

### Financial Functions

- PV,
- NPV,
- NPER,
- PMT,
- RATE,
- IRR,
- SLN,
- SYD,
- IPMT,
- DB,

### Logical Functions

- if,
- else,
- and,
- or,
- not,
- Sensitive Analysis
- Simulation Analysis

### Operational Research Tools

- Linear programming problem
- Transportation problem
- Assignment model
- Network analysis
- V Lookup and H lookup
- Pivot Table

### Accounting functions

- Depreciation
- SLN
- DB
- SYD
- DDB
- Goal Seek Analysis
- Conditional Formatting
- Data Management and Validation
- Page layout & Settings

## Recourse Person



### Mr. Dharmendra H

He is an M.Com Graduate from Bangalore University. A faculty member in Acharya Institute of Graduate Studies from 2012-2017. His area of specialization is Accounting, Taxation, Operation Research and Finance. He has cleared NET, K-SET and TN SET. He has delivered guest talk on various topics in different colleges and Presented papers in National and international journals. He has Conducted workshops on Spreadsheet and SPSS at various colleges in Bangalore City.

### Note:

- The maximum intake 100 Seats.
- The Fee Include Materials & E-Certificate.
- No Video recording.
- E-Book will be provided.

Happiness Comes

From Giving Happiness.....

“KNOWLEDGE IS A BIG SUCCESS IN LIFE”